

# Electronic Billing (5010)

# Website Electronic Billing Page

[www.mtmedicaid.org](http://www.mtmedicaid.org)

5010 HIPAA Information  
Claim Instructions  
Claim Jumper Newsletter  
Contact Us  
Definitions and Acronyms  
Early and Periodic Screening,  
Diagnosis and Treatment  
 Electronic Billing  
Electronic Health Records  
Incentives  
Emergency Services  
Enhanced Payment  
FAQs  
Forms  
Health Improvement Program  
ICD-10 Information



The screenshot shows the Montana Department of Public Health and Human Services (DPHHS) website. The header includes the DPHHS logo, the text "Public Health and Human Services", and a welcome message from Richard H. Oppen, Director. A navigation bar contains links: DPHHS Home, About Us, Contact Us, News & Events, Programs & Services, and Health Data & Statistics. Below this is an alphabetical index (A-Z). The main content area is titled "Electronic Billing" and contains a section titled "Electronic Billing" with the following text: "Whether you submit one claim a month, or hundreds, any provider can benefit from switching from paper to electronic billing. Whether by using the free WINASAP5010 software or by using a clearinghouse to submit claims, electronic billing is faster, more accurate, and more secure." It also states: "Electronic claims can be processed for payment in as little as a week versus 3 to 4 weeks to process a paper claim. You need a personal computer with Windows 98 and above and a standard phone line to submit electronically via WINASAP5010." and "See Electronic Submission Setup below to begin the process. For information about HIPAA 5010, [click here](#)." The left sidebar of the website lists various services, including "Electronic Billing", which is highlighted by an orange arrow.

**MONTANA DPHHS** Public Health and Human Services  
*Healthy People. Healthy Communities.*

Welcome to the Montana Department of Public Health and Human Services  
Richard H. Oppen, Director

[DPHHS Home](#) [About Us](#) [Contact Us](#) [News & Events](#) [Programs & Services](#) [Health Data & Statistics](#)

[A-Z Index](#) [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#)

**Montana Medicaid**

**New or Existing Provider Enrollment**

**Log in to Montana Access to Health**

**Member Information**

**Provider Information**

5010 HIPAA Information  
Claim Instructions  
Claim Jumper Newsletter  
Contact Us

## Electronic Billing

### Electronic Billing

Whether you submit one claim a month, or hundreds, any provider can benefit from switching from paper to electronic billing. Whether by using the free WINASAP5010 software or by using a clearinghouse to submit claims, electronic billing is faster, more accurate, and more secure.

Electronic claims can be processed for payment in as little as a week versus 3 to 4 weeks to process a paper claim. You need a personal computer with Windows 98 and above and a standard phone line to submit electronically via WINASAP5010.

See Electronic Submission Setup below to begin the process. For information about HIPAA 5010, [click here](#).

# EDI Transaction Descriptions

- ✓ 270 / 271 – Eligibility inquiry
- ✓ 277 – Claim status inquiry
- ✓ 277CA – Claim acknowledgment
- ✓ 999 – Implementation acknowledgment
  - Contains accept or reject information
- ✓ 835 – Electronic Remittance Advice (ERA)

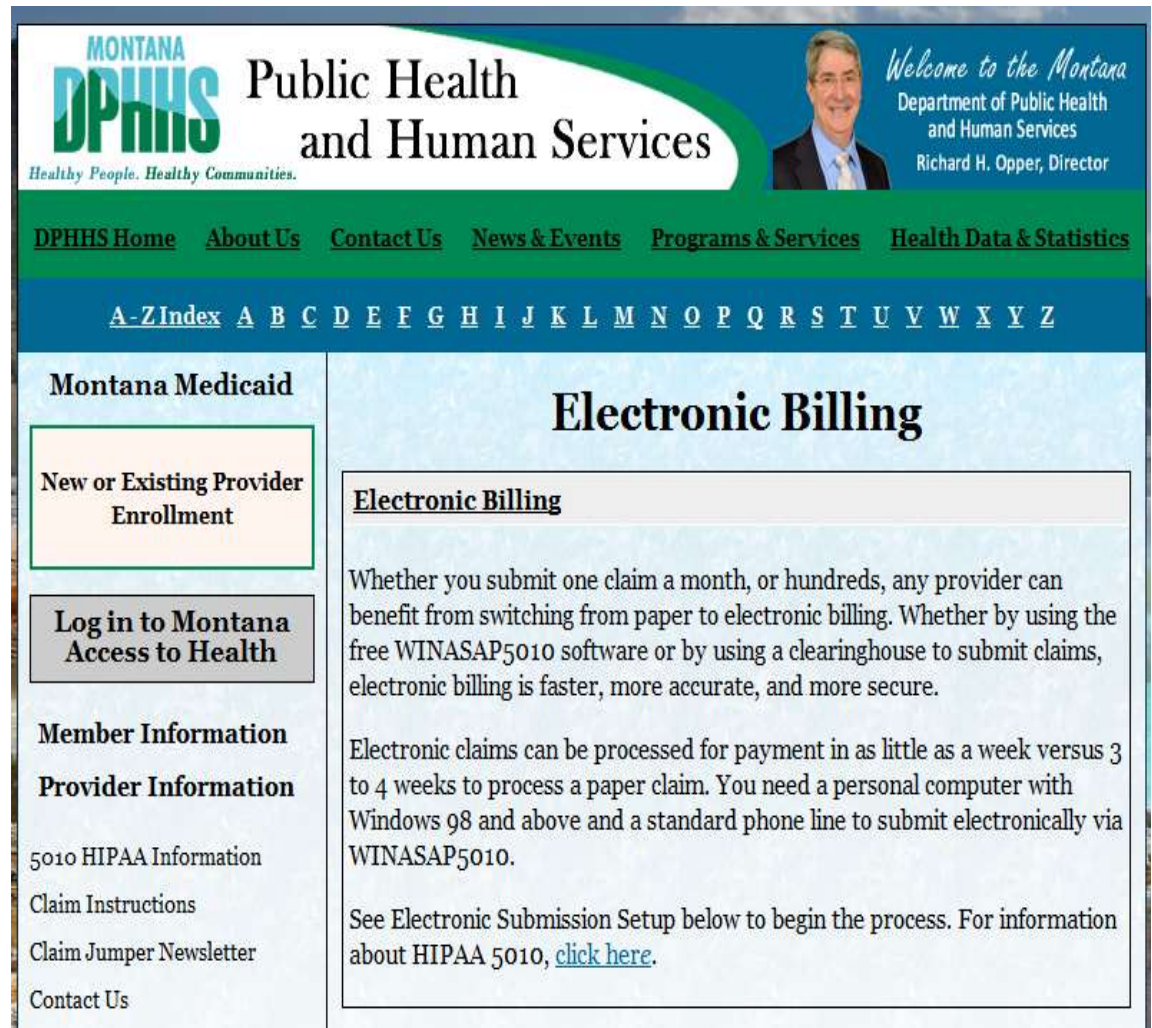
# EDI Transactions – 837

- ✓ See the Electronic Transaction Instructions for HIPAA 5010 on the website: [www.mtmedicaid.org](http://www.mtmedicaid.org)
  - 837P – Professional claim (CMS-1500)
  - 837I – Institutional claim (UB-04)
  - 837D – Dental claim (ADA)

# 5010 HIPAA INFORMATION

[www.mtmedicaid.org](http://www.mtmedicaid.org)

5010 HIPAA Information  
Claim Instructions  
Claim Jumper Newsletter  
Contact Us  
Definitions and Acronyms  
Early and Periodic Screening,  
Diagnosis and Treatment  
Electronic Billing  
Electronic Health Records  
Incentives  
Emergency Services  
Enhanced Payment  
FAQs  
Forms  
Health Improvement Program  
ICD-10 Information



**MONTANA DPHHS** Public Health and Human Services  
*Healthy People. Healthy Communities.*

Welcome to the Montana Department of Public Health and Human Services  
Richard H. Oppen, Director

[DPHHS Home](#) [About Us](#) [Contact Us](#) [News & Events](#) [Programs & Services](#) [Health Data & Statistics](#)

[A-Z Index](#) [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#)

**Montana Medicaid**

**New or Existing Provider Enrollment**

**Log in to Montana Access to Health**

**Member Information**

**Provider Information**

[5010 HIPAA Information](#)  
[Claim Instructions](#)  
[Claim Jumper Newsletter](#)  
[Contact Us](#)

## Electronic Billing

### Electronic Billing

Whether you submit one claim a month, or hundreds, any provider can benefit from switching from paper to electronic billing. Whether by using the free WINASAP5010 software or by using a clearinghouse to submit claims, electronic billing is faster, more accurate, and more secure.

Electronic claims can be processed for payment in as little as a week versus 3 to 4 weeks to process a paper claim. You need a personal computer with Windows 98 and above and a standard phone line to submit electronically via WINASAP5010.

See Electronic Submission Setup below to begin the process. For information about HIPAA 5010, [click here](#).

# 837P – General Montana Submission Rules

- ✓ To indicate Prior Authorization, use 'G1' in Loop 2300, REF01 at the header.
- ✓ To indicate a Passport Referral Number, use '9F' in Loop 2300, REF01 at the header.
- ✓ If the billing provider is an atypical provider, the 10-digit Montana Provider ID must be submitted in Loop 2010BB, segment REF with qualifier G2 Provider Commercial Number.



# 837 – Montana Specific Submission Rules

- ✓ Montana processes 4 diagnoses only.
- ✓ See the Electronic Transaction Instructions for HIPAA 5010 on the website( [www.mtmedicaid.org](http://www.mtmedicaid.org)) for details regarding:
  - Comprehensive School and Community Treatment
  - Indian Health Service (IHS)
  - Pregnancy
  - Family Planning

# 837 – Paperwork Attachment Requirements

- ✓ Use Loop 2300, PWK segment to indicate paperwork is being sent.
- ✓ Use the Paperwork Attachment Cover Sheet located on the Forms page of the website ([www.mtmedicaid.org](http://www.mtmedicaid.org)).
- ✓ Detailed instructions are included on the Paperwork Attachment Cover Sheet.
- ✓ The claim will pend for 30 days awaiting receipt of the paperwork.



# Common Errors and Rejections

- ✓ Missing or invalid taxonomy code
- ✓ Non-matched ZIP + 4
- ✓ Missing Team Number
- ✓ National Provider Identification (NPI) not enrolled
- ✓ Rendering provider
- ✓ Clearinghouse not sending Montana specific requirements

# WINASAP 5010

## ✓ Free software offered by Xerox

- Submission to Montana Health Care Programs only
- Requires EDI enrollment.
- Requires basic Web navigation and computer skills.
- Detailed instruction manual available on the Electronic Billing page.
- Video tutorials are coming soon and will also be available on the Electronic Billing page.
- Support is limited. Troubleshooting for modem, computer hardware, and software is not offered.



Ready For Real Business